
SEARS HOLDINGS

Office of General Counsel

Sears Holdings Management Corporation
3333 Beverly Road
Hoffman Estates, IL 60179

November 30, 2018

Dear former Sears Holdings Corporation associates:

As part of Sears Holdings Corporation's chapter 11 proceedings, you will receive legal notices related to the company's restructuring process. The Bankruptcy Code and Rules require us to send these notices to you, and they are intended to keep the company's stakeholders informed about the process.

By clicking this [link](#) you will find what is known as the "[Notice of Commencement](#)." The Notice of Commencement is a customary part of the court-supervised process and is being mailed to a wide range of interested parties, including current and former employees, vendors, customers, government agencies, and others who have interacted with Sears Holdings Corporation in the last few years.

Below are some important points about the enclosed notice to keep in mind:

- The Notice of Commencement announces the filing of chapter 11 cases for Sears Holdings Corporation and certain of its affiliates and provides a variety of details about the cases, including the case numbers of the filings and the date and time of an informational meeting for creditors.
- This notice has no effect on retirement matters.
- The notice discusses a meeting organized by the United States Trustee's office that all Sears Holdings Corporation creditors may attend. **Notice recipients are not required to attend this meeting and not attending this meeting will not impact your claims, rights or benefits from the company in any way.**
- The Notice of Commencement is different from a "Bar Date" notice which will include instructions for filing claims for those who believe they have a claim against or are otherwise owed money from Sears Holdings Corporation or any of its affiliated chapter 11 debtors. The Bar Date notice will be mailed at a later time.

If you have any questions, please contact Prime Clerk LLC, the claims and noticing agent for Sears Holdings Corporation and its affiliated debtors.

Telephone: (844) 384-4460 (US toll free) or +1 (929) 955-2419 (International)

Email: searsinfo@PrimeClerk.com,

Website: <https://restructuring.primeclerk.com/sears>

Thank you,

Stephen Sitley

General Counsel

A handwritten signature in black ink, appearing to read "Stephen Sitley". The signature is stylized with a large, sweeping flourish at the end.